

**Consolidated Action and Recommendation Tracker – Health Overview and Scrutiny Committee 21 September 2023.**

Action	Item	Action	Lead	Progress update
1	Minutes of 23 September	Health partners to be invited to the next OCC scrutiny training	Tom Hudson / Omid Nouri	<p>To be actioned in the new municipal year for 23/24.</p> <p><b>In progress</b></p> <p><i>Update – OCC scrutiny are working up a training proposal with CfGS.</i></p>
<b>28 November Meeting</b>				
2	Cllr Barrow's infection control report	OCC carries out a regular review of current infection control procedures in care homes and the support provided.	Karen Fuller, OCC	<p>This is built into our routine procedures in relation to infection control and monitoring outbreaks. OCC works in partnership with Oxford Health care home support service, CQC and UKHSA.</p> <p><b>Completed</b></p> <p><i>Feedback from Cllrs Barrow, Poskitt and Barbara Shaw following a visit on 25 July, was given to the 22 September 2022 HOSC Meeting</i></p> <p><b>UPDATE – Subsequent Care Home Visits to be arranged in conjunction with the Director for Adult Social Care.</b></p>
<b>10 March Meeting</b>				

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3	Access and Waiting Times	Information is supplied on the new elective care access offer across the BOB footprint (the provider collaborative)	Omid Nouri/Titus Burwell	BOB ICS Elective Recovery plan & provider collaborative would need to be presented by BOB ICS colleagues -  <b>In progress</b>  <i>Update – A scope is being drawn up for Titus Burwell, Chair of BOB Elective Recovery Backlog Group, to brief the Covid-19 Elective Recovery Backlog group on the subject with a particular focus on Symptomatic breast cancer 2WW and in respect of Urological Cancer referrals.</i>
4	Access and Waiting Times	That Members meet separately with James Scott to explore workforce challenges across Oxfordshire/the NHS	BOB HOSC, BOB ICS	<i>Eddie and OCC BOB HOSC Members to ask for the item to be placed on the BOB HOSC Work Programme.</i>  <b>In progress</b>  <i>Update – To be considered as part of future discussions amongst the BOB HOSC</i>
5	Chairs Update	That Members of the Committee come forward in which to develop a glossary of NHS acronyms.	Omid Nouri/ Cllr Nigel Champken-Woods	<i>Cllr Champken – Woods came forward at the last meeting to start an early draft. It was identified that Wokingham’s HOSC glossary as a good model to follow.</i>  <b>In progress</b> <i>This is currently being collated with Cllr Champken-Woods and will be appended at the back of HOSC agendas once finished.</i>
<b>14 July Meeting</b>				
6	Integrated Improvement Programme	Establish a sub group on the Integrated Improvement Programme to provide NHS / OCC colleagues the opportunity to engage with HOSC outside of formal Committee meetings (as well as in addition to). It	Cllrs Hanna, Edosomwan, Barrow and	<b>In progress –</b> <i>UPDATE- The Integrated Improvement Programme met as a Member-only forum on 20 September 2022 and agreed to meet with a</i>

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		should cover all aspects of comms and engagement and any issues relating to services at Wantage.	Barbara Shaw  Omid Nouri	<i>ICB representative in respect of the ICB's involvement in the IIP. The Group also agreed that a group would engage with representatives at OH in respect of the maternity closures and maternity closures across Oxfordshire.</i>  <i>Terms of Reference for the Group will be drawn up for engagement in respect of the consultation and delivery plan relating to the IIP.</i>
	<b>22 September Meeting</b>			
7	Action and Recommendation Tracker	NHS England Health and Justice to fill out the Committee's substantial change toolkit in relation to the SARC in Bicester; this is to then be reviewed by Members via email, with a view to meeting the Commissioner in person.	Lisa Briggs	<b>In Progress -</b> The Substantial Change Toolkit form has been received and was considered by Cllrs Champken-Woods, Hanna and Heywood. It was considered that there was no substantial change. However further information in respect of the service has been requested and waiting a response.
8	Chair's Update and Committee Sub-Group Updates	Further information is sought by the IIP Sub-Group as to how the Integrated Improvement Programme fitted in with the ICB's overall vision.	Omid Nouri/ Dan Leveson	<b>In Progress-</b> The Health Scrutiny Officer is to ask to write to the ICB Place Based Director to ask for his attendance at the next meeting of the sub group; to better understand the ICB Role's in the Integrated Improvement Programme, and clarity as to the leadership and timelines as to the Programme.
9	Chair's Update and Committee Sub-Group Updates	Following an initial meeting with the new provider, a HOSC member is appointed to Connect Health's service-user board	Danielle Chulan	<b>In Progress-</b> The provider is to get in contact when the board is set up.
	<b>24 November 2022 Meeting</b>			

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10	<b>Primary Care</b>	The Committee is informed as to how much Community Infrastructure Levy funding has been received by the Oxfordshire CCG and subsequently the BOB ICB (from Oxfordshire), the amounts received from the 5 individual District Councils, how much of those CIL funds have been spent, which health related CIL funded projects have been commissioned; and what projects have been completed or are in progress using executed Section 106 funds.	Julie Dandridge	<b>In progress –</b> The ICB has been reminded of these questions and will feedback to the Committee outside the formal Committee process.  <b>UPDATE – Julie Dandridge to provide an update on a list in respect of where the funds currently sat, time restrictions and other obligations.</b>
11	<b>Serious Adult Mental Health</b>	A workshop on serious adult mental health is co-produced to allow further Committee exploration of the area.	Omid Nouri, OH, Karen Stephen Chandler	<b>In progress –</b> To be scoped after the 9 <sup>th</sup> of February 2023 HOSC Meeting.
	<b>9 February 2023 Meeting</b>			
12	<b>SCAS Improvement Programme Update</b>	SCAS' performance data be regularly reviewed by the Committee's Covid-19 Elective Recovery Sub-Group.	Omid Nouri/ Tom Stevenson	<b>In progress-</b> The Committee is to be advised when the wait-time performance data can be broken down into (Middle Layer Super Output Areas) MSOA level. Likely to be Autumn 2023
13	<b>Committee Work Programming</b>	A Work Programming Meeting be arranged with all Committee Members	Omid Nouri/ Tom Hudson	<b>In progress –</b> a partial work plan has been suggested, but in light of the appointment of a new Scrutiny Officer the completion of the new work plan is to take place once they are in post and are better placed to help the committee deliver it.